



## **Notice of Privacy Practices**

- The Eastern Connecticut Psychological Associates, LLC Notice of privacy Practices Describes how medical information about you may be used and disclosed, and how you can get access to this information. Please review it Carefully.
- Eastern Connecticut Psychological Associates, LLC is federally mandated to maintain the privacy of your medical information and wants you to know about our practices for protecting your Protected Health Information (PHI).
- Eastern Connecticut Psychological Associates, LLC is required to abide by the terms of the *Notice of Privacy Practices*.
- Authorized Uses and Disclosures: In general, it is our policy to obtain written authorizations for releases of information prior to making a disclosure. You may revoke an authorization at any time.
- Non-Authorized Uses and Disclosures: Under certain conditions we may make disclosure of your medical information without your authorization.

### **What are Your Rights? You have the right to:**

- Request restrictions on certain uses and disclosures of your Protected Health Information (PHI).
- Receive reasonable confidential communication of PHI.
- Inspect and copy your medical record by written request, with some exceptions. Eastern Connecticut Psychological Associates, LLC reserves the right deny the request.
- Receive an accounting of Eastern Connecticut Psychological Associates, LLC disclosures of your PHI during the six years prior to your request. Accountings of disclosures start as of May 1, 2012 (open of business).
- Receive a copy of this notice.

### **How can you ask a question, learn more or report a problem?**

Eastern Connecticut Psychological Associates, LLC has a Privacy Officer, Joseph Lang, Ph.D. at (860) 886-0015, or the secretary of the United States Department of Health of Human Services are ready to assist you. There will be no retaliation for filing a complaint.

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